

MINUTES OF COURTHOUSE SECURITY MEETING OF NOVEMBER 1, 2013

Call to Order

The Courthouse Security Committee was called to order at 9:00 a.m. on November 1, 2013, by Judge Storck.

Roll Call

Members in attendance were Judge Storck, Russ Kottke, Rodger Mattson, Judge Sciascia, Mary Ann Miller, Kurt Klomberg, James Mielke, Greg Vollan, James Ketchem, John Nehls, Russ Freber, Scott Smith, Mark Jeranek. Steven Seim and Michelle Kenning arrived late.

Approval of Minutes

There being no objection to the September 13, 2013, Minutes, they were approved.

Report and Action on Recommendation of Subcommittee Concerning Improvements to Courthouse

Judge Storck states that there have been two meetings of the Subcommittee. The Subcommittee discussed the security station and microphone stands and got a bid from Krieser Construction, a small general contractor in Mayville. Krieser first proposed putting a Kevlar-type product on the outside of the security station. There are different grades of this material and his bid is for the Level 3 material which can be cut with a diamond saw or drill. Krieser also considered steel plates, but that would be heavier and hard to cut. Krieser modified his bid proposing to put the panels on the inside of the security station as that would be more economical and cheaper. He can do this project yet this year; he would do it evenings. Maintenance indicates they could accommodate the supervision. Krieser estimated the project would take 3 or 4 nights. Cost for security station would be \$8,610.00. The Subcommittee thought this project should move forward. Discussion held. Subject tabled until Steven Seim can get some additional information.

The microphone stands were discussed as these were also bid by Krieser Construction. There is a concern that individuals could take the microphones off of the tables and use them as weapons. Judge Storck passed around samples of different microphone stands. The first option is a wooden base that Krieser prepared; these would cost \$53.00 each/20 are needed. The second option is a tripod base; these have a cost of \$13.00 each. The third option is the gooseneck type microphone; these would cost \$260.00 each. Discussion held. It was

decided that the 1st wood based option was not a good choice. Motion by Judge Sciascia to use the tripod based microphones for now; second by Greg Vollan. Judge Storck indicates that they can start by using the four that they already have. There being no objections, motion carried.

Steve Seim returns with information on the security station panels. Levels 1- 3 are made by Total Security Systems in-house; the higher numbered panels have to be ordered. Level 3 is \$900 per sheet; the higher numbered levels are \$1,500 per sheet. It is anticipated 3 sheets would be needed. Jim Mielke comments on Finance Committee meeting next Tuesday since this information is going to that Committee. Kurt Klomberg makes a motion to move forward with the installation of the Level #3 material; Second by Judge Sciascia. Jim Mielke discusses the option of seeking a contingent appropriation to get \$15,000. Judge Sciascia suggests that they look into enforcing the front of the security station with the higher level material and keep the sides of the station the Level #3 material. Kurt Klomberg withdraws his previous motion. Discussion held. Kurt Klomberg moves to approve the project for a cost not to exceed \$12,000; second by Judge Sciascia contingent on obtaining an amended bid by next Tuesday's Finance Committee meeting. Motion carried.

Future Security Improvements

Judge Storck informs the committee about other potential future improvements as follows: Securing the doors from the Courtroom and the hallway. He advises they met with the Fire Chief and the architect regarding changing locks so that when the judges leave the courtroom, they can lock the door behind them. They also considered a delayed egress lock; however, that is not permitted per the Fire Chief. Alarms may be needed that can be disabled with a FOB. SGT estimates a cost of \$3,000 per door. Two new cameras in the back hallways would cost approximately \$6,000. Also to be considered next year are securing doors for the holding cells with FOB's. Purchasing a new panic mobile alarm system was discussed by the subcommittee but will not be considered.

Panic Alarms for Bailiffs

Jim Ketchem explained panic alarms for the Bailiffs. These are alarms that the Jail is already utilizing that could also be used by the Bailiffs. The cost is approximately \$253.00 each; we would need two. Judge Storck believes the money could come out of the furniture budget. These would be very helpful to the Bailiffs. Motion by Greg Vollan to purchase two panic alarms for the bailiffs; second by Mary Ann Miller; motion carried.

Knives in the Courthouse

Jim Ketchem gives a report on the knives in the Courthouse. He provides photos of all knives found and where they are located. He also distributes the Sheriff Department's policy on Unauthorized Items which indicates that knives of any kind are unauthorized and these knives violate that policy. It was suggested that a memo go out to all the courthouse staff that knives should be removed in one week from the date of the memo. Motion by Russ Kottke to remove all knives from the Courthouse; second by Jim Ketchem. Motion carried.

Courthouse Meetings

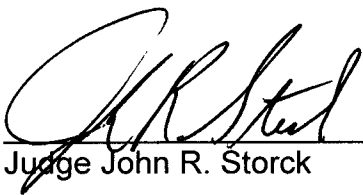
Judge Storck advises that there is going to be a courthouse meeting the first Tuesday of every month from 8:00 a.m. until 8:30 a.m. where a variety of issues can be discussed over time. He would like to have a security presentation for some of these meetings. Jim Ketchem, Scott Smith, Kurt Klomberg, and Judge Storck will work on when to have a program and what it will involve.

Next Meeting

The next Security Meeting is scheduled for the first Friday in February, 2014, at 9:00 a.m.

(Note: Since this meeting, the date/time have been changed to February 21, 2014, at 8:00 a.m. in the DA Conference Room.)

Meeting adjourned at 10:00 a.m.


Judge John R. Storck
Lynn Steger, Recording Secretary

DISCLAIMER: The above minutes may be approved, amended, or corrected at the next committee meeting.